



**WISCONSIN  
CHAMBER  
ORCHESTRA**

# SAFETY AND HEALTH GUIDELINES

## ABOUT

The Wisconsin Chamber Orchestra is committed to the safety of musicians, staff, and patrons when performing and rehearsing outdoors during the SARS-CoV-2 pandemic. Below you will find our current course of action to keep musicians safe during outdoor services for Concerts on the Square 5 and 6 in the summer of 2020.

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## Guidelines & Protocols

### General Protective Guidelines:

- The WCO will abide by all rules and regulations supplied by county, state, and national authorities and other government authorities.
- Symptom mindfulness: Daily self-examination of clinical signs indicative of SARS-CoV-2: fever, cough, runny nose, sore throat, shortness of breath, head and body aches, gastrointestinal complaints, weakness, odor / taste disturbance. If one or more of these signs appear, the musician should remain at home and should contact a doctor for a SARS-CoV-2 test.
  - 24 hours prior to each service, Musicians will receive and be asked to complete an online medical questionnaire.
- Musicians, staff, and crew should follow personal hygiene techniques recommended by the Centers for Disease Control and Prevention (“CDC”) to minimize the risk of SARS-CoV-2 infection, including frequent hand washing, use of hand sanitizer, covering coughs and sneezes, etc. while on-site for the service.
- Observe hand and coughing hygiene. Hand disinfection should occur when entering and leaving the workplace.
  - Hand sanitizer will be provided when entering and leaving workplace.
  - Hand sanitizer will be made available upon entrance/exit to the performance space.
- Please remain onsite for the duration of service until the service is complete.
- Use specified entrance and exit routes when entering and exiting stage.
- Musicians and crew should not leave job site to obtain food or take breaks.
- Physical distance of at least 6 feet in general dealings with all employees, musicians, staff, and patrons.
- Brass performers will be provided with a puppy pad for condensation.

### Environmental and Item Protocol:

- Quarantine gear, clothing, and instruments until needed.
- Sanitize gear and equipment before and after use in a similar manner before and after services.
- Shared gear / tools will be disinfected before and after use.
- Restrooms for musicians will not be available for public use.
  - 2 handwashing units will also be provided.
    - 5 portable restrooms for CoS 5, 6 portable restrooms for CoS 6.
  - Musicians may use the restroom during rehearsal. Please be sensitive to using the restroom during solos and please be sensitive to extra noise while music is playing.
- Normal cleaning of work rooms and functional rooms.
- Please bring and use personal/reusable water bottles.
- Do not share cell phones, tablets, computers, or other items.

### Mask Guidelines:

Instrument/Role	Guidelines
Strings	Wear masks at all times.
Winds	Wear masks unless performing. Masks should be worn whenever not seated.
Brass	Wear masks unless performing. Masks should be worn whenever not seated.
Percussion	Wear masks at all times.
Other instruments	Wear masks if the performing function of the instrument does not require breath.
Staff	Wear masks at all times.

- *The WCO will provide a WCO branded mask at the dress rehearsal for the performance.*
- *Masks will be provided if a musician forgets to bring a mask.*



### Distancing Guidelines:

Instrument/Role	Guidelines
Strings	6ft distance on all sides
Winds	15ft distance in front, 9ft distance on all other sides
Brass	15ft distance in front, 9ft distance on all other sides
Percussion	6ft distance on all sides
Other instruments	6ft distance on all sides, if instrument requires breath to perform, the instrument will be further distanced similar to winds and brass.
Conductor	12ft distance from musicians.

## Day-of Expectations for Musicians

### ***Before Arrival:***

- It is highly suggested that musicians get tested for SARS-CoV-2 before the first rehearsal.
- Musicians will fill out a medical questionnaire before each service.

### ***Arrival to Outdoor Rehearsal Space:***

- Musicians will wear their own, Covid appropriate, mask upon arrival to be used during rehearsal 1 and start of rehearsal 2. At dress, Musicians will be provided a WCO mask to be used for rehearsal and concert. These masks are now yours and should be washed and kept for future WCO functions.
- Musicians will have temperature checked upon arrival to services.
  - At the entrance to the rehearsal area within one hour of the rehearsal, a trained staff or volunteer member will take the temperature check upon arrival.
  - If a musician has to gain entrance outside of the aforementioned time period, the musician will work with the Production Manager to have a temperature check in order to gain entrance to the service area.
- Musician cases and belongings will be placed underneath the performer's own chair.
  - If a musician's case is too large, the case will be placed on a table.
    - Socially distanced tables will be made available for musicians to place larger cases.
- Musicians will enter and exit the stage marked by arrows (see map) Use arrows closest to your seat. (ex. brass enters from behind the orchestra, etc) Musicians would stay in their zone/chair after arriving unless absolutely necessary. Exit the same way you entered and use perimeter marked paths to use restroom, wash hands, or leave.
- Musicians and staff should social distance at least 6 ft from one another at all times.

### ***During Performance/Rehearsal:***

- Musicians will abide by above guidelines & protocols detailed above.

### ***After Performance/Rehearsal:***

- Musicians should leave promptly after each service to reduce any additional risk of transmission.
- Personal belongings should be removed promptly after each service to ensure that areas can be cleaned.

## **Stage Information**

### **Stage Plot**

*See attached documents for stage plots*

- The WCO will utilize “virus shields” in front of and between wind and brass musicians to further minimize exposure to SARS-CoV-2.
- Virus Shielding will also be used between guest artists and strings.
  - Virus Shielding
    - Plexiglass Shields (4ft by 6ft sheets)
    - Plastic Shields (4ft by 6ft sheets)
    - Sneeze Guards
    - Other
    - Virus Shielding Specifics to be finalized by WCO and WCOPC in August.
  - Virus shielding will be cleaned before and after each service. The staff member/volunteer will be trained to effectively clean the shields. This staff member/volunteer will wear a face shield, face mask, and gloves to safely clean the virus shields.
- No stage, shell, or platform will be used to minimize contact with staff and potential surfaces that can increase exposure to SARS-CoV-2.

### **Audio**

The WCO understands that socially distanced rehearsing and performances come with greater difficulty in hearing. The WCO will make every effort to make this easier for musicians.

- In addition to using audio tower monitors, the WCO intends to use hotspot monitors for services.

### **Other**

The WCO is committed to make every effort to ensure these two performances successfully occur. The WCO is collaborating directly with the Dane County health department to go above and beyond regulations to safely entertain, inform and enrich the quality of life in diverse local and regional audiences. The WCO is considering the following methods to distribute and bring music to the community during the SARS-CoV-2 pandemic:

- A live audience abiding by local patron limit restrictions.
- Simulcast online to [wcoconcerts.org](http://wcoconcerts.org)

- Simulcast to the Mallards Duck Pond Drive-In.
- Broadcast on local and/or national radio.

**Printed name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Signed on the day of:** \_\_\_\_\_

### **Other Resources**

#### **Official Resources:**

[Dane County Health Dept: Coronavirus Info](#)  
[Wisconsin Department Health Services](#)  
[CDC](#)  
[CDC: How to Prepare for COVID Community Spread](#)

#### **References for orchestra practices:**

[West Point Band](#)  
[Berlin Philharmonic](#)